



Letter of Engagement

Creative Residencies 2013: Košice and Creative England

5th March 2013

1. Contractual Parties

Co-organizer

Organization Name: Creative England

Registered Address: 1st Floor College House, 32-36 College Green, Bristol, BS1 5SP

Represented by: Mehjabeen Price, Director of Finance & Operations

Company Number: 07432947

Organizer

Organization Name: Košice 2013

Registered Address: Kukučínova 2, Košice, 04001, Slovakia

Represented by: Ján Sudzina

Company Number: 35583461

2. Purpose and Subject of Agreement

The purpose of this agreement is to set forth contractual terms and conditions, rights and obligations of Contracting Parties for the cooperation on program "Creative Residencies 2013" within the project "Creative Industry Toolkit 2013". The main objective of the Project is an international program for creative entrepreneurs from Košice and Slovakia. The Project supports the creative energy of each of the selected individuals and provides opportunities to work in new, dynamic and motivating environments where he/she will be able to work on his/her own project, find new partners, opportunities, networks and develop skills in the fertile environment of a creative hub such as Creative England, or an affiliate creative company.

The subject of this agreement is a joint execution of a residence program held within the Project, especially organizational, technical and financial provision of the stay of

residents sent out to the cultural organization of the Co-organizer for a period of 1 month for up to 4 residents from the Slovak Republic.

3. Rights and Obligations of Contracting Parties

3.1 Creative England (Co-Organizer):

- Undertakes to cooperate with Košice on choosing up to 4 residents who shall participate in the project.
- Be helpful in providing contacts for accommodation for residents
- To provide during 1 month:
 - Office space in a Creative England office (Bristol, Manchester) or an affiliated creative company.
 - Guided services: matchmaking and meetings
 - Access and engagement of residents in activities organized by Creative England
- Invoice issued within 5 days after signed agreement

3.2 Košice 2013 (Organizer):

- Pay remuneration in total of 1000€ pre resident, along with transport allowance, through invoice provided by Creative England.
- The payment (invoice) shall be made within 30 days after the invoice is delivered
- Provide an agreement on the time schedule and stays of each resident
- Provide professional guidance and cooperation prior to, during and after the execution of the stay

4. Terms of Agreement

- 4.1 The agreement comes to force by the date of its signing by both parties and to effect on the day following the date of publication of this agreement on the

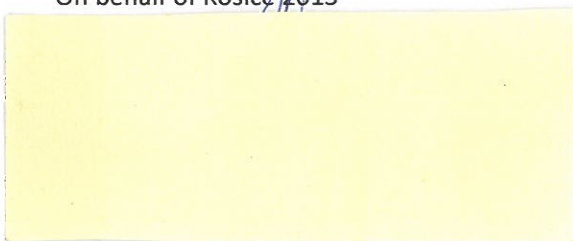
website of Košice 2013.

4.2 The agreement (Letter of Engagement) shall only be issued in English and Slovak.

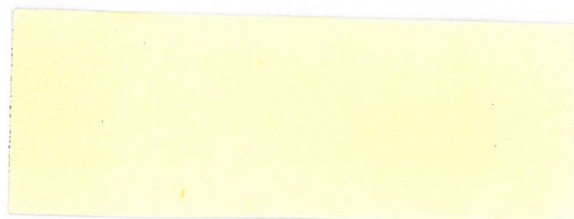
4.3 Contracting parties will handle all disputes which may arise when fulfilling the subject matter of this Contract mainly by agreement.

Signed:

In Košice, on 23.12.2013
On behalf of Košice 2013



In Bristol, on ...27th November 2013..
On behalf of Creative England



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Mehjabeen PRICE
Director of Finance & Operations